

**GUIDE ON HOW TO CAPTURE ALE
REPORT ONLY TRANSACTIONS ON
NUTRON**

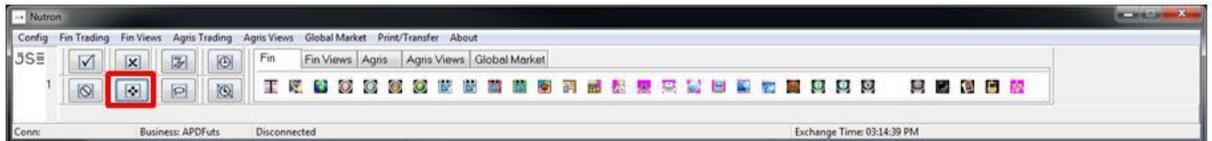
Table of Contents

1. LOGIN PROCESS	3
1.1. LOG IN TO NUTRON.....	3
1.2. ENTER USER DETAILS.....	3
1.3. ENTER CONNECTION DETAILS	3
1.4. ENTER LOGIN PASSWORD	4
1.5 CONFIRM REPORT ONLY TRADES.....	4
2. HOW TO CAPTURE A REPORT ONLY TRADE	5
2.1. HOW TO OPEN APD VIEW UNMATCHED TRADES.....	5
2.2 HOW TO OPEN TRADE CAPTURE WINDOW	6
2.3. DEAL DETAILS TAB OF THE TRADE CAPTURE FORM:	7
Report Only Trade Definition Table	8
2.4. QUOTE TAB OF THE TRADE CAPTURE FORM	9
3. HOW TO FINALIZE THE REPORT ONLY TRANSACTION	10
4. HOW TO VIEW THE ACCEPTED DEALS	12

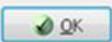
1. LOGIN PROCESS

1.1. LOG IN TO NUTRON

Steps: From main menu click **Set User** Button



1.2. ENTER USER DETAILS

Enter default user details and click the  button

Default User

Member Code: SAFM

Dealer Code: REW

Exchange Domain: JSE

Buttons: OK, Cancel

1.3. ENTER CONNECTION DETAILS

Connect data for Agric Derivatives

Connection Data for default user SAFMREW

Exchange User Code: AAAM

Exchange Dealer Code: AND

AD Username: AAAMAND

Network Address: 196.216.152.131

Port Number: 2210

Buttons: OK, Cancel

From main menu click **Log In** button



1.4. ENTER LOGIN PASSWORD

Enter login password and click button



1.5 CONFIRM REPORT ONLY TRADES

Steps:

- Click on **Config**, then **User Config** and select **Commodities**
- The User configuration tab will appear



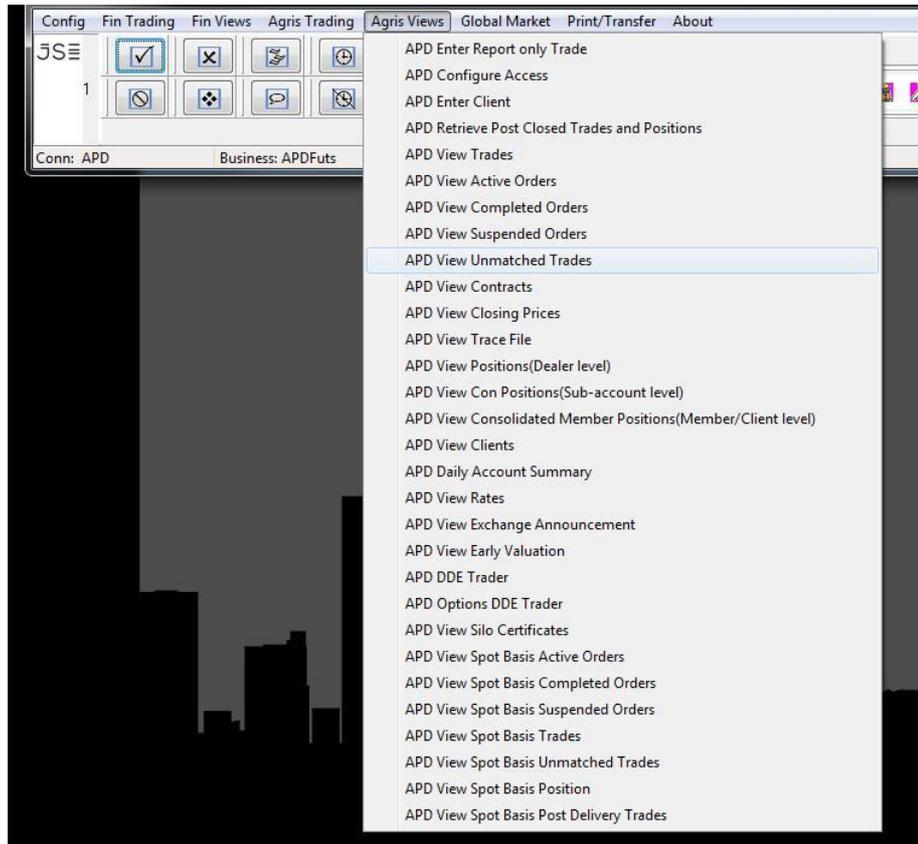
Select “**Must Confirm Report Only**” for both Member trades and Client trades

2. HOW TO CAPTURE A REPORT ONLY TRADE

2.1. HOW TO OPEN APD VIEW UNMATCHED TRADES

Steps: From main menu:

- Go to **Agris Views** and click **APD View Unmatched Trades** as shown below:



2.2 HOW TO OPEN TRADE CAPTURE WINDOW

Steps: Select  button to open the trade capture form



The screenshot shows the "Enter Report Only Trade" form. It is divided into several sections:

- Deal Detail:** Reference Num (000000210), Reference Num 2 (000000210), Member (AAAM), Principal (AAAM), Dealer (AND), Time (17:46), Buy / Sell (B), Capacity (P), Quantity (0), Class (All), Futures / Options (All), Contract, Sub Account, Trade Type (REP), and Add Sub Account button.
- Quote:** Strike (0.0000), Call / Put (C), Future Price (0.0000), Volatility (0.0000), Quote At (0.0000), and Price Ref. (None).
- Counter Party:** Counter Party field and C/Party button.

At the bottom of the form are "OK" and "Cancel" buttons. The "Trade Type" dropdown menu is highlighted with a blue box.

2.3. DEAL DETAILS TAB OF THE TRADE CAPTURE FORM:

Enter Report Only Trade X

JS Deal Detail

A Reference Num 000000202 **R**

B Reference Num 2 000000202

C Member * AAAM

D Principal * CDM123 Print

E Dealer * AND

F Time * 15:21

G Buy / Sell * B **H** Capacity P

I Quantity * 10

J Class All

K Futures / Options All

L Contract * 22 DEC16 WMAZ

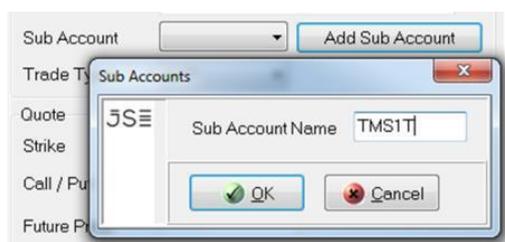
M Sub Account Add Sub Account

N Trade Type * ALE

Report Only Trade Definition Table

Value	Field	Description
A	Ref No	This is a free text field which may be used by the reporting member to capture their reference. The exchange reference number of the – original incorrect deal needs to be completed here
B	Ref No2	This is an additional free text field which can be used by reporting member to capture their reference.
C	Member	This is the trading member reporting the trade
D	Principal	This field will default to the member code. The user will be able to capture the client code they are reporting for. This field only allows client codes of the reporting trading member
E	Dealer	Dealer drop down list contains dealer codes for all the dealers in your member organization.
F	Time	This field is prepopulated, it should not be edited.
G	Buy / Sell	This is the side of the capturing trading member. The counterparty on this trade capture will receive the opposite side of the trade.
H	Capacity	Principal / Agency
I	Quantity	This is the number of contracts being reported
J	Class	Select the relevant option. This field will default to All which will allow the user to select any of the available contracts expiries
K	Fut/Opt	Select the relevant option. This field will default to All which will allow the user to select any of the available contracts
L	Contract	Select the relevant expiry that needs to be resolved
M	Sub Acc	Select the relevant subaccount from the drop-down list or click
N	Trade Type	Select the relevant option (ALE). ALE – Allocation Error

 button to add a new subaccount and confirm by clicking  button.



2.4. QUOTE TAB OF THE TRADE CAPTURE FORM

Complete the applicable Quote details for the deal that needs to be booked.

If an option is being booked, you would only need to complete the volatility and the premium tabs.

Quote	
Strike	0.0000
Call / Put	C
Future Price	0.0000
Volatility	0.0000
Quote At	* 0.0000

Quote	
Strike	* 1000.0000
Call / Put	* C
Future Price	* 0.00000
Volatility	* 0.00
Premium	* 0.00
Price Ref:	None

P Counterparty: The counterparty's member code or the client code of the reporting member.

Counter Party	
Counter Party	* SAFM P

Note: Once all the required fields are populated click button. This will open window below. button will close the window and will open a copy of the previous trade capture.

Confirm	
	Do you wish to load another Report Only Trade?
<input type="button" value="Yes"/>	<input type="button" value="No"/>

The above trade capture will create two equal and opposite legs. Both members will see their side of the deal under **APD Unmatched Trades**. Meaning one party will submit the trade and the other party will only be required to edit the price and accept the deal.

If the captured trade is between the member and the members client, only deal will appear in the match and once accepted, both buy and sell legs will appear in the View Trades screen

3. HOW TO FINALIZE THE REPORT ONLY TRANSACTION

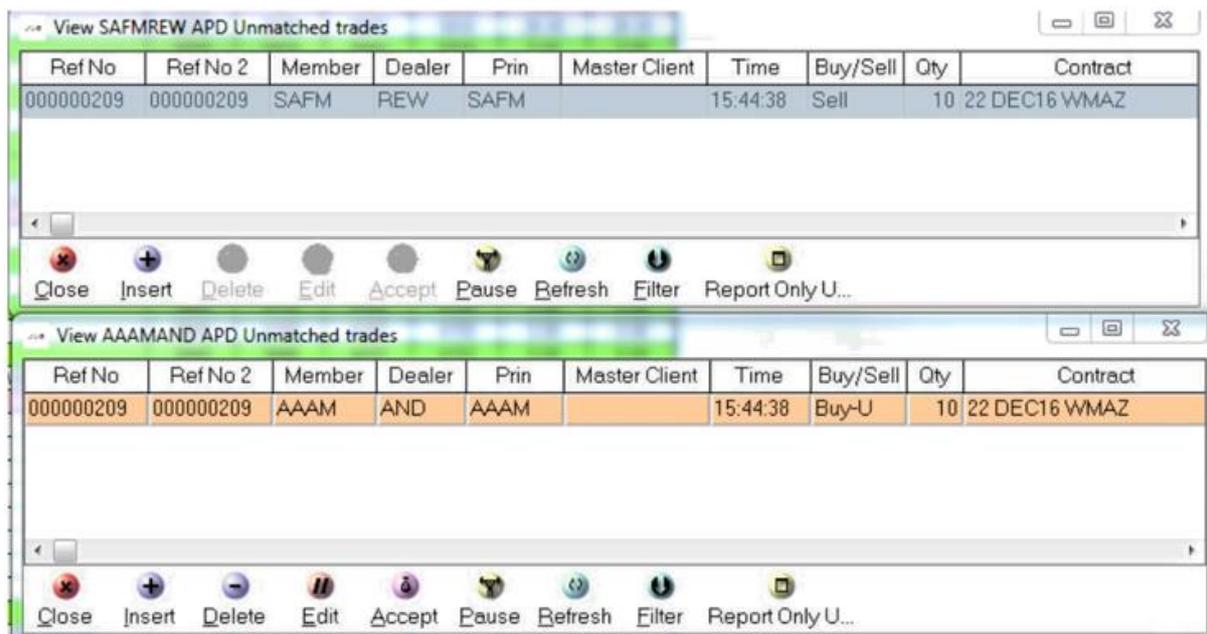
To finalize the transaction the unmatched trades need to be accepted by both parties from **APD Unmatched Trades**.

Reporting Member:

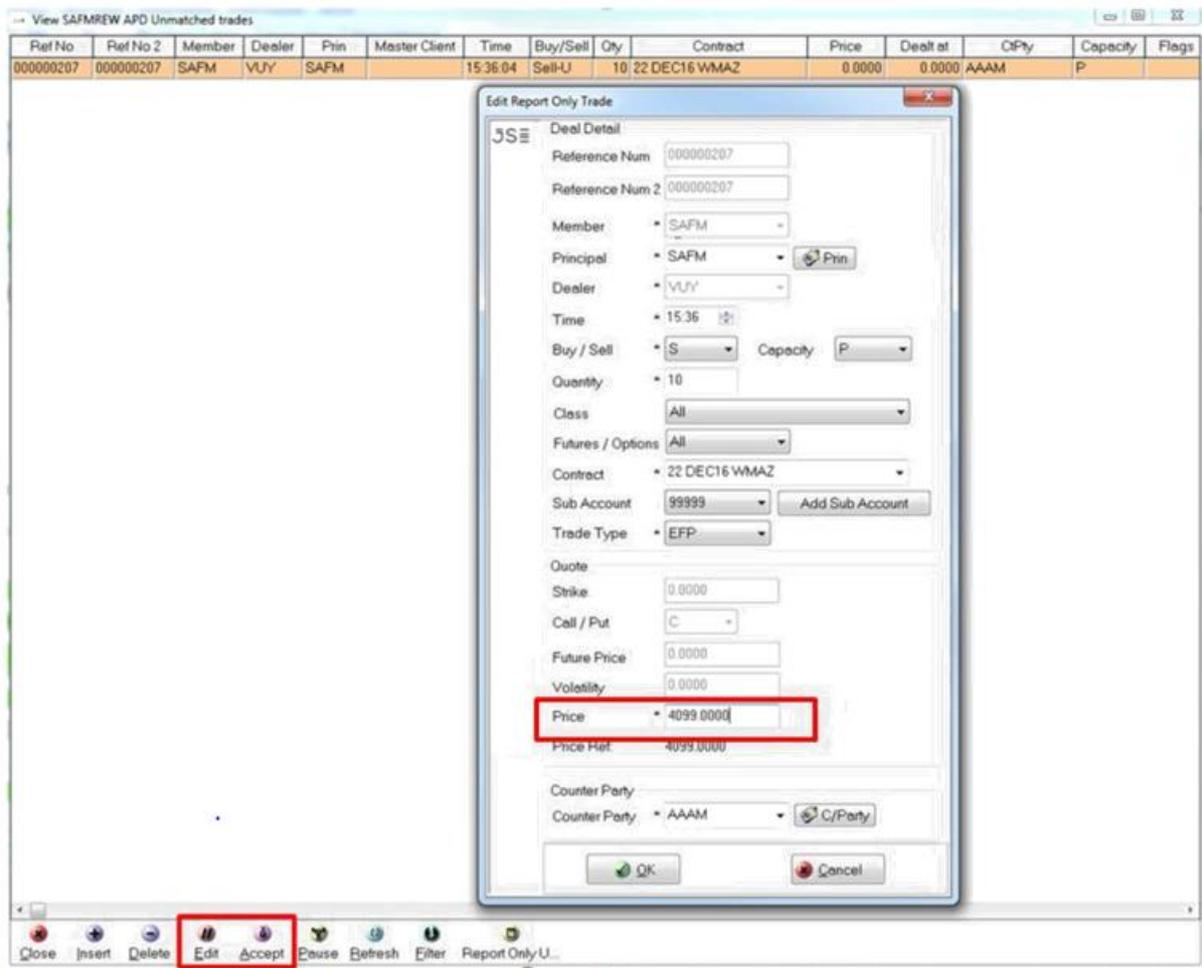
The reporting member may double click the unmatched trade and click the  button.

Counterparty Member:

The counterparty member will have to first double click the unmatched deal, click on the  button to capture the price as per the Price Ref before accepting the deal.



Steps: From **APD Unmatched Trades** double click on the unmatched deal to be accepted and click . This will open the **Edit Report Only Trade** window. After editing the price click button  and .

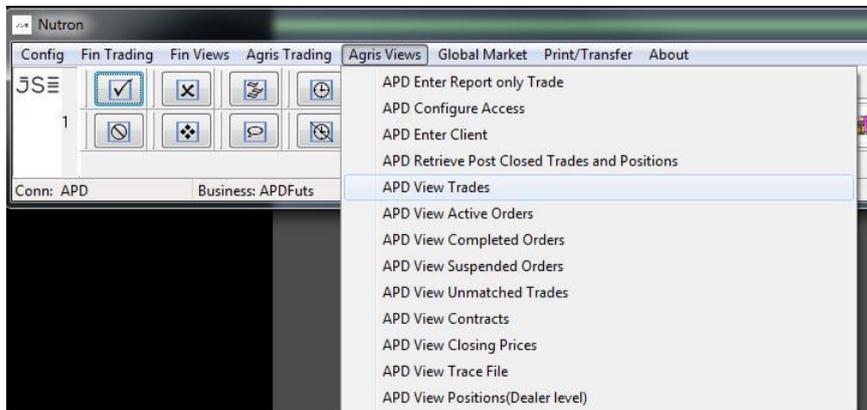


Note: Once accepted the deals will now reflect under **APD View Trades. APD View Unmatched** is now blank



4. HOW TO VIEW THE ACCEPTED DEALS

Steps: From main menu go to **Agri Views** and click on **APD View Trades** as shown below:



Deals can now be seen under **APD Trades**

Contract	Member	Pin	Dealer	Master Client	Buy/Sell	Qty	Contract Expiry	Contract Name	Original Qty	Price	Dealt at	Trade Type	Report Only	Origin	Capacity	Ref No	Ref No 2	Exchange P
22 DEC16 WMAZ	AAAM	AAAM	AND		Buy	10	22 DEC16	WMAZ	10	4806.0000	4806.0000	EFF	10.0000	ReportOnP		00000208	000000208	04A00053B
22 DEC16 WMAZ	AAAM	AAAM	AND		Buy	10	22 DEC16	WMAZ	10	4806.0000	4806.0000	EFF	10.0000	ReportOnP		00000209	000000209	04A00054B

Below the table, there are several control buttons: Close, Add, Div, Div Bulk, Portfolio, Net View, Assign, Tri-Pointe, Erase, Refresh, Trade Connect, Filter, Change Dealer, and Reported Trade Cancel.