

# CORPORATE ACTIONS – T3 TIMELINE OVERVIEW

August 2015



#### **Glossary:**

|            | Abbreviation / Term           | Meaning   |  |  |  |  |
|------------|-------------------------------|---|--|--|--|--|
|            | S                             | Settlement Day  |  |  |  |  |
|            | Т                             | Trade Day   |  |  |  |  |
|            | RD                            | Record Date   |  |  |  |  |
|            | LDT                           | Last Day to Trade   |  |  |  |  |
|            | PD                            | Payment Day   |  |  |  |  |
|            | ВТВ                           | Back-to-Back  |  |  |  |  |
|            | SA                            | Settlement Authority  |  |  |  |  |
|            | ВР                            | Business Partner  |  |  |  |  |
|            | SLB                           | Securities Lending & Borrowing  |  |  |  |  |
| <u>KEY</u> | Failed Trade<br>Procedures    | Where the JSE Settlement Authority is unable to enter into a Securities Lending & Borrowing transaction, the Failed Trade Procedures will be instigated. This could result in:  • Rolling Of Settlement               |  |  |  |  |
|            |                               | <ul> <li>Failed Trade with a Re-transactions</li> <li>Failed Trade with Compensation</li> </ul>   |  |  |  |  |
|            | Rolling of Settlement         | The action taken by the JSE Settlement Authority to roll the settlement date of a failing and a non-failing transaction to a future settlement date – typically a new T+3 settlement cycle                            |  |  |  |  |
|            | Failed Trade<br>Retransaction | The action taken by the JSE Settlement Authority to instruct a member to retransact for the non-failing client which will be booked to the client for a future settlement date – typically a new T+3 settlement cycle |  |  |  |  |
|            | Failed Trade<br>Compensation  | The action taken by the JSE Settlement Authority to pay compensation between the failing and non-failing parties  |  |  |  |  |

### **Introduction:**

This document encompasses all T+3 operational timelines for corporate action events in the equities market, as agreed upon with the market participants. The JSE and Strate's Rules and Directives (as well as market practice notes) will be updated prior to the go-live of T+3 Phase 3.

The operational timelines have been broken down into the following categories:

- Mandatory events;
- Elective events (otherwise known as "Choice" or "Voluntary" events); and
- Warrants.

Furthermore, it also includes a proposed proxy meeting timeline for domestic as well as foreign incorporated companies.

### 1. Mandatory Events:



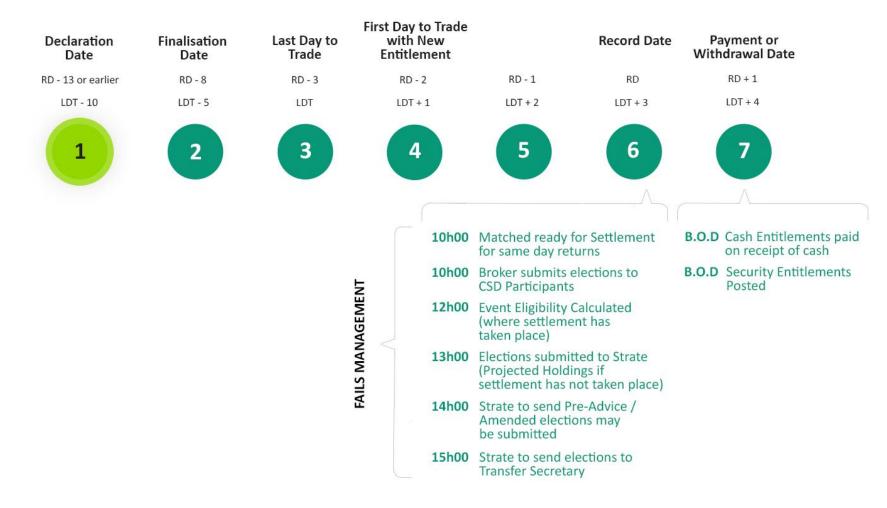
**Figure 1 Mandatory Event Timeline** 

### **Event Information:**

- The minimum required information on Declaration Date for Mandatory Events will be:
  - o Last Day to Trade (Cum), Ex Date, Record Date and expected Payment Date
  - o Cash Rates and Share Ratios can be announced no later than Finalisation Date by 12h00
  - o Exceptions to this will be dealt with on a case by case basis
  - o If applicable (Mandatory Security or Mandatory Cash and Security):
    - Delisting Date / Termination Date, Suspension Date, Effective Date
    - New ISIN
    - Should not all information have been made available on Declaration Date then the cut off date for the Event Finalisation should be no later than 12h00 on Finalisation Date
    - Exceptions to this will be dealt with on a case by case basis
    - Record Date will always be a Friday. In the event of a public holiday, Record Date will be the previous Business Day

| Action   | Action Detail   | Actioned By                    | Current Timing - T+5 | Future Timings - T+3 |  |
|--|---|--------------------------------|----------------------|----------------------|--|
| Declaration Date   | Issuer announces the corporate action event details via SENS – Strate sends MT 564 to the CSDPs | Issuer                         | RD-15                | RD-13 or earlier     |  |
| Finalisation Date  | Issuer announces final details of the event details via SENS – Strate sends MT 564 to the CSDPs | Issuer                         | RD-10                | RD-8                 |  |
| Last Day to Trade (LDT) - also referred to as "cum-dividend date"                            | The date that investors can trade cumentitlement  | Investors                      | RD-5                 | RD-3                 |  |
| First day to trade new<br>entitlement – LDT+1 – also<br>referred to as "ex-dividend<br>date" | The date that investors can start trading their new entitlement                                 | Investors                      | RD-4                 | RD-2                 |  |
| Record Date (RD)   | The date that investors have to be registered in the register to receive the entitlements       | CSDPs and brokers – settlement | RD                   | RD                   |  |
| Payment Date (PD)  | The date that shareholders are entitled to receive their entitlements                           | Issuer                         | RD+1                 | RD+1                 |  |
| Settlements for new entitlements   | Payment of new entitlements   | Issuer                         | RD+1                 | RD+1                 |  |

#### 2. Elective Events



**Figure 2 Elective Events Timeline** 

#### **Event Information:**

- The minimum required information on Declaration Date for Elective Events will be:
  - o Last Day to Trade (Cum), Ex-Date, Record Date, Election Deadline Date and expected Payment Date
  - Cash Rates and Share Ratios can be announced no later than 12h00 on Finalisation Date
  - O Default Option and whether Part Elections and / or Restrictions are applicable
  - Elections will be sent to Strate by the CSDPs at 13h00 with possible amendments being submitted up until 14h00. CSDPs and brokers will update their client mandates to ensure that they receive their clients' elections timeously to align to these agreed timelines
  - Amended elections will only be allowed in the event that the JSE's fail trade procedures affect elections
  - $\circ$  Strate to forward Election Instructions to Transfer Secretary at 15h00

| Action  | Action Detail   | Actioned By | Current Timing - T+5 | Future Timings - T+3 |  |
|---|---|-------------|----------------------|----------------------|--|
| Declaration Date  | Issuer announces the corporate action event details via SENS – Strate sends MT 564 to the CSDPs | Issuer      | RD-15                | RD-13 or earlier     |  |
| Finalisation Date   | Issuer announces final details of the event details via SENS – Strate sends MT 564 to the CSDPs | Issuer      | RD-10                | RD-8                 |  |
| Last Day to Trade (LDT) - also referred to as "cum-dividend date"                         | The date that investors can trade cumentitlement  | Investors   | RD-5                 | RD-3                 |  |
| First day to trade new<br>entitlement – LDT+1 – also<br>referred to as "ex-dividend date" | The date that investors can start trading their new entitlement                                 | Investors   | RD-4                 | RD-2                 |  |
| Matched ready for settlement for same day transactions                                    | ·   |             |                      | RD<br>(10h00)        |  |
| Brokers elections to their CSDPs  | Elections sent to the CSDPs for their elections   | JSE members |                      | RD<br>(10h00)        |  |
| Event Eligibility calculated where settlement has taken place                             | Eligibility calculated after settlement   | Strate      |                      | RD<br>(12h00)        |  |
| Election submitted to Strate  | All elections submitted to Strate   | CSDPs       | RD<br>(13h00)        | RD<br>(13h00)        |  |

| Amended election submitted to Strate                  | Amended elections submitted to Strate where Fails Management has occurred                 | CSDPs                          |      | RD<br>(between 13h00 and<br>14h00) |
|---|---|--------------------------------|------|------------------------------------|
| Strate to send pre-advices                            | Strate send pre-advices to the CSDPs  | Strate                         |      | RD<br>(14h00)                      |
| Strate to send elections to the<br>Transfer Secretary | Strate collates and sends elections to the Transfer Secretary                             | Strate                         |      | RD<br>(15h00)                      |
| Record Date (RD)                                      | The date that investors have to be registered in the register to receive the entitlements | CSDPs and brokers – settlement | RD   | RD                                 |
| Payment Date (PD)                                     | The date that shareholders are entitled to receive their entitlements                     | Issuers                        | RD+1 | RD+1                               |
| Settlements for new entitlements                      | Payment of new entitlements   | Issuers                        | RD+1 | RD+1                               |

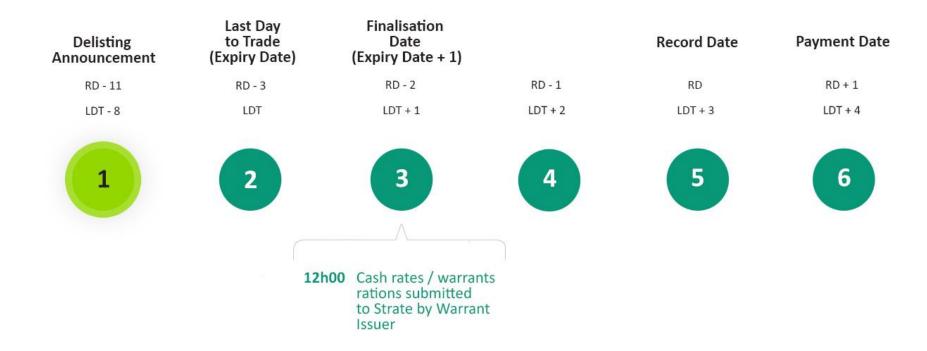
# NOTE:

These timelines may be extended at the discretion of the JSE Settlement Authority during the Fails Management process

### Warrants

### a. Warrants (Delisting on Expiry)

Normal Expiry:



**Figure 3 Normal Warrant Expiry** 

### Normal Warrant Expiry:

- Preliminary Notice of the Event (PNOE) is sent out on RD 11 (LDT 8)
- Expiry Date is on Last Day to Trade
- Cash and Share Ratios to be announced by 12h00 on LDT + 1 to cater for entitlement trades
- Final Notice of the Event (FNOE) is sent out on LDT + 1.
- Withdrawal Date is RD + 1

# b. Warrants (Delisting on Breach of Barrier)

Warrants where the Underlying Security Breaches the Barrier Level

| Last day to<br>Trade |         |         | Record<br>Date | Withdrawal<br>Date |
|----------------------|---------|---------|----------------|--------------------|
| RD - 3               | RD - 2  | RD - 1  | RD             | RD + 1             |
| LDT                  | LDT + 1 | LDT + 2 | LDT + 3        | LDT + 4            |
|                      |         |         |                |                    |
| 1                    | 2       | 3       | 4              | 5                  |

Figure 4 Breach of Barrier

### Warrants where the Underlying Security Breaches the Barrier Level:

- Notification of the Barrier Breach must be made no later than 17h00 on Last Day to Trade / Expiry Date. As an exception, if notification is made after 17h00 then the next Business Day is Last Day to Trade / Expiry Date
- Preliminary Notice of the Event (PNOE) is sent out on day of Breach or next Business Day
- Expiry Date is on Last Day to Trade
- Final Notice of the Event (FNOE) is sent out on LDT + 1
- Payment / Withdrawal Date is RD + 1

# 3. SHARE INSTALMENTS

a. Share Instalments (effects on the Underlying Security)

| Declaration<br>Date | Finalisation<br>Date | Last Day to<br>Trade | First Day to<br>Trade with New<br>Entitlement |         | Record Date | Payment or<br>Withdrawal<br>Date |
|---------------------|----------------------|----------------------|---|---------|-------------|----------------------------------|
| RD - 11 or earlier  | RD - 7               | RD - 3               | RD - 2  | RD - 1  | RD          | RD + 1                           |
| LDT - 8             | LDT - 4              | LDT                  | LDT + 1                                       | LDT + 2 | LDT + 3     | LDT + 4                          |
| 1                   | 2                    | 3                    | 4   | 5       | 6           | 7                                |
|                     |                      |                      |   |         |             |                                  |

**Figure 5 Share Instalments** 

### Share Instalment (effects on the Underlying Security):

- Share Instalment Warrants to follow the same timeline as that of the Underlying Security
- Declaration Date must be made no later than two days after the Declaration Date of the Underlying Security
- Share Instalment Issuers to implement consistent processes i.e. Terms of Warrants are changed by some Warrant Issuers whilst others process a normal Equity Corporate Action Event e.g. Consolidations
- SWIFT Code will be the same code as utilised for the event on the Underlying Security

### b. Share Instalments (Delisting on Breach of Barrier)

Share Instalments where the Underlying Security Breaches the Barrier Level

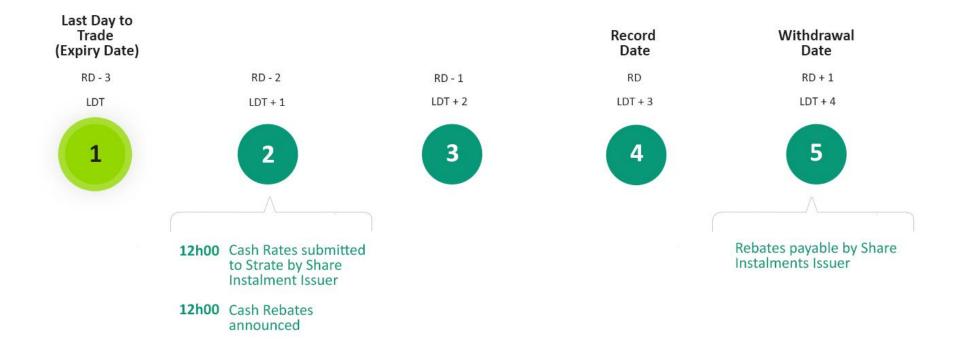


Figure 6 Delisting on Breach of Barrier

### Proposed New Timeline – Share Instalments where the Underlying Security Breaches the Barrier Level:

- Notification of the Barrier Breach must be made no later than 17h00 on Last Day to Trade / Expiry Date. As an exception, if notification is made after 17h00 then the next Business Day is Last Day to Trade / Expiry Date
- Preliminary Notice of the Event (PNOE) is sent out on day of Breach or next Business Day
- Expiry Date is on Last Day to Trade
- Final Notice of the Event (FNOE) is sent out on LDT + 1
- Cash rates and rebates must be announced on LDT + 1 by 12h00. Exceptions will be dealt with on a case by case basis.
- Payment / Withdrawal Date is RD + 1. Rebates payable on this date

### c. Share Instalments (Expiry / Roll-overs)

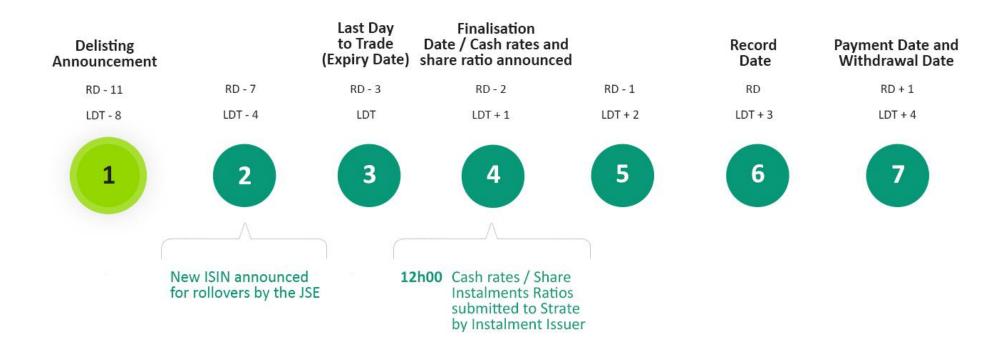


Figure 7 Expiry / Roll-overs

### Proposed New Timeline – Warrant Rollovers:

- Preliminary Notice of the Event (PNOE) is sent out on RD 11 (LDT 8)
- JSE Ltd. to announce new ISIN for Warrant Rollovers on RD 7
- Expiry Date is on Last Day to Trade
- Final Notice of the Event (FNOE) is sent out on LDT + 1
- Cash Rates and Share Ratios must be announced by 12h00 on LDT + 1
- Final Notice of Event (FNOE) will be sent as soon as ratios and rates are announced
- Exceptions will be dealt with on a case by case basis
- Payment / Withdrawal Date is RD + 1